

# Re-Opening Guidelines for Small Businesses and Services



This guidance is intended to convey the message of Governor Hogan and the Maryland Strong: Roadmap to Recovery as it relates to Calvert County residents, business owners, workers and visitors at this moment in time. The Roadmap lays out important guiding principles:

***Employers and employees should continue with telework plans.***

***Marylanders should continue to wear face coverings or masks in indoor public places.***

***Marylanders should continue to practice physical distancing.***

It is important that all of our actions in the near future are consistent with these guiding principles. Re-opening or changing the way in which a business or venue operates is a major undertaking. Below we have a collection of general ideas that businesses or owners should take into consideration when developing business-specific plans for re-opening or alteration of operations:

- » The total occupancy (combination of employees and customers) should not exceed 50% of the posted State Fire Marshal's capacity.
- » No more than one customer is allowed to wait inside the facility. It is suggested to text or call any additional customers when their service is available.
- » Services will only be offered by appointment only (e.g. hair salons and barbers).
- » Appropriate signage around the facility and grounds to relay the messaging about social distancing, face coverings, and handwashing.
- » Delineated social distancing markers (6 feet apart) in areas where customers may form lines or congregate. Workers should also follow the same spacing guidelines.
- » If the business provides services modify stations and/or furniture to ensure proper social distancing.
- » Supplies are provided to properly clean and disinfect high contact surfaces.
- » Hand sanitizer is readily available to customers and staff at all times or handwashing stations are readily available.
- » Necessary PPE for workers are available or will be provided by staff. All staff will be trained on how to properly use the PPE (covers both mouth and nose).
- » A plan is in place to regularly clean and sanitize high contact surfaces (i.e. chairs, register, door handles, countertops, stations, etc).
- » Implement and encourage touchless payment option.
- » A plan is in place for employee wellness checks. We have a secure location to store these documents.
- » Close water fountains.

*\*Requirements may change at any point contingent on health necessities or new directives from the Governor's Office.*