This guidance is intended to convey the message of Governor Hogan and the Maryland Strong: Roadmap to Recovery as it relates to Calvert County residents, business owners, workers and visitors at this moment in time. The Roadmap lays out important guiding principles:

**Employers and employees should continue with telework plans.**
**Marylanders should continue to wear face coverings or masks in indoor public places.**
**Marylanders should continue to practice physical distancing.**

It is important that all of our actions in the near future are consistent with these guiding principles. Re-opening or changing the way in which a business or venue operates is a major undertaking. Below we have a collection of general ideas that businesses or owners should take into consideration when developing business-specific plans for re-opening or alteration of operations:

» The total occupancy (combination of employees and customers) should not exceed 50% of the posted State Fire Marshal’s capacity.

» Develop management and employee procedures to ensure safe distancing of customers lining up outside the entrance. There should be at least 6 feet between individuals. Household members may stand together. Consider reaching out to local law enforcement in advance if crowds/lines anticipated.

» Evaluate floor plan to limit congestion points and maintain social distancing.

» Appropriate signage upon entry into the facility indicating face coverings and proper social distancing requirements while inside the facility.

» Social distancing markers (6 feet apart) are provided in areas where customers may form lines or congregate (service counters, check-out lines, etc.).

» Identify high contact surfaces. Ensure a plan is in place to properly clean and disinfect those surfaces every 1-2 hours or as needed during business hours.

» Have EPA registered disinfectants available to your staff. Gloves should be readily available for the assigned staff member that will be cleaning high contact surfaces.

» Hand sanitizing stations or hand washing stations are readily available and stocked for staff.

» Face coverings are required to be properly worn (covering both mouth and nose).

» Provide hand wipes or another means of disinfecting carts and baskets for customers upon entry into the facility or have staff clean ALL carts after each customer's use.

» Implement and encourage touchless payment option.

» Continue to encourage online ordering and curbside pick-up.

» If possible, provide designated shopping hours for vulnerable populations.

» Communicate with employees on the measures for their comfort in returning to work including monitoring their health.

» A plan is in place for employee wellness checks. We have a secure location to store these documents.

» Prepare a training document of proper responses to customers who challenge social distancing and other protocols.

*Requirements may change at any point contingent on health necessities or new directives from the Governor’s Office.*